

# Dental Assisting (DAE) Program

2004/2005 Admission Advising Sheet – New Class Enters Every Fall  
Certificate for Direct Employment (DAE)  
Pima County Community College District



## Basic Requirements and Course Prerequisites

All course prerequisites must be successfully completed with a grade of “C” or better. Students seeking to qualify for the Application Cycle for a Fall DAE class must have met ONLY THE FOLLOWING “basic requirements” and “course prerequisites”:

- High School Diploma or GED
- Admission to Pima Community College
- Completion of COMPASS assessments (Math, Reading, Writing)
- One semester of high school or college level Biology or Zoology

For support and general education courses required to graduate from the DAE program please see the college catalog, or use the DAE curriculum flowchart available at an advising and counseling center near you. All advising materials can also be found online at <http://wc.pima.edu/~hrp/admiss.htm>

The Dental Studies Department encourages you to job shadow before making application to the DAE program. Job shadowing can provide you with the real picture of what a job is like from day-to-day. It allows you to see whether or not you think you would enjoy that particular career or one very similar. You may find out that a field is perfect for you or not suited to you at all. When you job shadow, you will spend a working day, or half a working day, with a contact that you and a DAE Faculty member have established. You will be able to observe the work environment, duties, etc. that come with that job. This program is an opportunity for you to be with and learn from a professional in a field of your interest. For more information, make an appointment with a DAE Faculty member by calling 206-6916.

## The Application Process

**STEP 1** - Have you been accepted as a Pima Community College student? If you are not already a student at Pima Community College, contact the Admissions and Records Office at a campus near you and request to file the general college “Application for Admission” form.

**STEP 2** - Are you going to transfer any basic requirements or course prerequisites from another institution? If so, contact the Admissions and Records Office at a campus near you regarding the procedure for transcript evaluation.

**STEP 3** - Students can call the Health Related Professions Application Hotline anytime at 520-206-6618, Monday through Friday, 9 a.m. to 4 p.m. You will be asked for your name, student ID number, your program(s) of application interest, and your current legal mailing address. You will be contacted by mail within 14 working days regarding your current ability to apply to your program(s) of application interest. Qualified students will be assigned a seat on a rolling admission basis, students that are registered in their final coursework sequence will be assigned contingency sequence numbers and will be assigned seats after they have qualified based on their contingency sequence number. Per Board-approved policy, preference in admissions shall be given to Pima and Santa Cruz county residents.

**STEP 4** - The DAE program is an open enrollment program that selects students using an open enrollment placement process to fill its seats on a rolling admission basis. Students that have met the admission requirements will be assigned seats on a first qualified, first accepted basis.

NOTE: The information on this advising sheet was prepared on the basis of the best information available at the time and reflects admission requirements for the 2004/2005 application cycle only. Advising information regarding this cycle and any future application cycle is subject to change without notice, obligation or liability. The College has policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, sexual orientation, age, disability, membership in the uniformed services, or any other basis which is proscribed by law. Such policies apply to all educational programs, services, activities, and facilities, and to all terms and conditions of employment. REV 01.16.04